



WEMA Board of Directors Meeting January 26, 2017 10:00AM

Mid-State Technical College-Stevens Point
Room CER 634

Board Members present:

Amy Nehls, President (Dodge)	Nick Flugaur, Vice President (Ho-Chunk)
Joe Meagher, Past President (Dodge)	Natalie Easterday, NE Region (Shawano)
Kristina Page (Jackson)	Bobbi Hicken, Treasurer (Fond du Lac) - Conference Call
Matthew Marmor – Calumet County	Kaylynn Gresham – Oneida Tribe
Rob Schmidt – Washington County Conference Call	

Others Present:

Jeff Kraft – Lincoln County	Teresa Erler – WEM NE Region
Roxanne Kahan – Price County	Eric Burmeister – Marinette County Conference Call

1. Call to Order at 10:20 am By President Nehls
2. Roll call of members was done verbally to let call in members know who was present and a sign in sheet was provided for physical attendees.
3. July minutes were previously approved, October meeting minutes will be reviewed in March – no action taken
4. **SE Region Rep** – Carl Stenbol has stepped down, Rob Schmidt will be the new SE rep., with Horace Staples from Kenosha as the alternate. **Motion by Kristina Page to approve Rob Schmidt as the Southeast Region representative, seconded by Natalie Easterday. Motion carried.**
 - a. Not on the agenda, but equally important was the resignation of Mike Baker at Forest County Potawatomi, leaving the WiTEMA representative open – Kaylynn Gresham is currently the alternate. Motion by Nick Flugaur, seconded by Natalie Easterday to approve Kaylynn Gresham as the WiTEMA representative. An alternate will be named at their February meeting.
5. **Treasurer's Report** - was presented by Bobbi Hicken. The report was for all of 2016, all required filings have been submitted and bills are paid to date. Balance reported at \$17,979.41. **Motion made by Natalie Easterday and seconded by Kristina Page to approve the treasurer's report as submitted. Motion Carried.**
 - a. The website maintenance gave quite a discount for paying annually so it's paid through the end of the year.
 - b. Due to the unforeseen charges at the conference, WEMA is left with a low balance of working funds \$181.77 in checking and \$157.03 in PayPal. CDs are coming up for renewal. 2009 CD matures on Feb 29th. Bobbie Hicken would like to cash out part of this to use as working funds to pay out charges/down payments for the conference that require payment before fees come in. The second CD comes up for renewal in May. The board decided to wait on the May CD renewal in case there were unforeseen expenses. Action can be taken at May meeting for that one. Interest rates will go up to 1% at the time of renewal (from .15% and .10% respectfully)

All current WEMA members are welcome at this meeting and we appreciate your input, during the general discussion, as we discuss issues that relate to the future of WEMA and the success of local Emergency Management programs. Non-WEMA members are encouraged to attend but will not be permitted to vote or participate in the discussion.



WEMA Board of Directors Meeting

January 26, 2017 10:00AM

**Mid-State Technical College-Stevens Point
Room CER 634**

Joe Meagher made a motion to withdraw \$5000 from the 2009 CD to deposit \$2500 in checking and \$2500 in the PayPal account with the remaining balance to be renewed in the CD. Motion seconded by Kristina Page. Motion carried.

6. **2016 IAEM Conference** - The conference was in October in Savannah, Georgia. The member scholarship was awarded to Kaylynn Gresham and Bobbi Hicken represented the WEMA board. Both reported on their experiences at conference. Both came back with ideas and information for speakers and sessions. The hurricane led to interesting conversations with locals. Majority of sessions/conversation were about the recovery process. Next IAEM is Nov 10-16, 2017 in Long Beach, California.
7. **WEMA Standing Committee Reports**
 - a. **AUDITING COMMITTEE** – Nick Flugaur - no report
 - b. **CONFERENCE COMMITTEE** – Joe Meagher
 - i. Summary of WEMA conference and lessons learned. Conference revenue was slightly higher than normal at \$14,625. Total expenses were \$18,437.21 some of which were unexpected charges. \$1858.50 was for interpretive services during premium hours, which is after the charge was negotiated down 20% of what was originally billed. The Tundra Lodge charged double the price for tables/chairs than was on the RFQ, but was written into the contract. Tundra was unwilling to negotiate after and referenced charges in signed contract. Lesson learned, all contracts will be double checked and if there is a need for interpretive services it will be off “premium” hours if at all possible.
 - ii. 2017 & 2018 Location – after the issues with Tundra the board is not interested in returning. Currently working on the contracts with Heidel House for 2017 and 2018.
 - iii. Suggestions for 2017 Topics/Themes - IAEM theme was “Today’s Emergency Management - Working in a Complex World” which seemed generic to the group. Will push out to the membership for suggestions.
 - c. **MEMBERSHIP & INFORMATION COMMITTEE** – Natalie Easterday
 - i. Natalie requested that everyone send pictures of WEMA members in action for the website.
 - ii. There is a portion of the website that can manage membership and Natalie hopes to look into that further over the next couple weeks.
 - iii. Website – Nick Flugaur’s name is spelled incorrectly, add current bi-laws, and update committee members.
 - iv. IAEM membership was discussed and the group felt it was important for Wisconsin to have representation. **Motion to purchase membership for the WEMA President by Natalie Easterday, seconded by Kaylynn Gresham. Motion carried.**
 - d. **CONSTITUTION & BY-LAWS COMMITTEE** – Nick Flugaur nothing to report

All current WEMA members are welcome at this meeting and we appreciate your input, during the general discussion, as we discuss issues that relate to the future of WEMA and the success of local Emergency Management programs. Non-WEMA members are encouraged to attend but will not be permitted to vote or participate in the discussion.



WEMA Board of Directors Meeting

January 26, 2017 10:00AM

Mid-State Technical College-Stevens Point
Room CER 634

- i. Discussion about whether the person or county/tribe/state membership should be clarified in the bi-laws? What is the definition of a corporate membership? Bobbie suggested a “workgroup” to research membership options, corporate, affiliate, individual and what would benefit members and WEMA most. Nick felt there was not enough time to come up with something solid and concrete. March 8th meeting should have further discussion with the membership.

e. LEGISLATIVE COMMITTEE(S)

- i. WEMA/WEM CEM Committee – Discussion amount the board on what has changed with the training and the CEM program. President Nehls will contact Gary Wieczorek to request the committee do a formal report out on what has been accomplished to date.
- ii. WEMA/WEM EPCRA Advisory Committee – Eric Burmeister reported that Carl Stenbol has stepped down from being Chair, Eric Burmeister is now the Chair of the advisory group. January 20, 2017 will be the next meeting. A grant subgroup has been formed, it is made up of Type I, Type II, Type III, county teams, 3 emergency managers, Steve Fenske and David Radisewitz from WEM. The workgroup will work on authorized equipment list and the overall EPCRA Computer & HAZMAT Equipment Grant
- iii. WEM HS Funding Advisory Committee – nothing to report
- iv. WEM Comprehensive Response Workgroup – nothing to report
- v. Strategic Plan Workgroup – nothing to report
- vi. **Plan of Work Workgroup** – Kaylynn Gresham reported that there are Go To Meetings set up for the next month or two, setting consistent deliverables. WEMA supports this workgroup and will stay on the WEMA agenda for future meetings.
- vii. Governor’s Conference Planning Committee – While Keith was not at the meeting to give an official report, President Nehls asked the board about the Semi-annual meeting. The Semi-annual meeting is usually right after the first day of the Governor’s Conference however, this year there will be a vendor reception from 5 – 7pm. The Board decided to keep the same time, directly following the last breakout session, and attendees will have to decide if the WEM reception or WEMA meeting are their priority. President Nehls also stated that WEM is providing WEMA a booth space for free, as is the custom. President Nehls will be present for the WEMA meeting but will not be attending the conference. Matthew Marmor volunteered to set up the booth.
- viii. State VOAD – No report

All current WEMA members are welcome at this meeting and we appreciate your input, during the general discussion, as we discuss issues that relate to the future of WEMA and the success of local Emergency Management programs. Non-WEMA members are encouraged to attend but will not be permitted to vote or participate in the discussion.



WEMA Board of Directors Meeting

January 26, 2017 10:00AM

**Mid-State Technical College-Stevens Point
Room CER 634**

- ix. WICAMS Workgroup – Joe Meagher reported that the CP80+ printer and laminate will be supported through 2020, Waukesha County did a presentation on how the successfully use their WICAMS system.
- x. WLIC Workgroup – nothing to report
- xi. Wisconsin Counties Association – Judicial & Public Safety Committee – nothing to report

8. Discussion on Memorials/Plaques

- a. **Motion was made by Matthew Marmor, seconded by Kristina Page to purchase a memorial, or flowers of up to \$200.00 for the death of an active WEMA member. Motion carried.**
- b. No determination was made on recognition of retirements at this time. Needs further discussion at the May meeting.

9. Discussion on a Statewide Emergency Management MOU - Natalie Easterday brought up the desire of regional border counties to have a statewide, rather than just region wide, MOU agreements. Will be researched and discussed further at the May meeting.

10. Comments from Board Members – No additional discussion.

11. General Discussion – No additional discussion.

12. Next Meeting Dates

- a. The next WEMA Meeting will be held on March 8th at 4:30PM. The meeting will be held at the WEM Conference location, Chula Vista
- b. Board meeting – May 18, 2017 10:00 – Noon, Stevens Point
- c. Board meeting – July 20, 2017 10:00 – Noon, Stevens Point
- d. Annual meeting – October 11th – 4:00 pm, Heidel house, Green Lake

13. Adjournment

Motion to adjourn by Matthew Marmor, second by Natalie Easterday. Motion Carried. Meeting adjourned at 12:35 pm.

All current WEMA members are welcome at this meeting and we appreciate your input, during the general discussion, as we discuss issues that relate to the future of WEMA and the success of local Emergency Management programs. Non-WEMA members are encouraged to attend but will not be permitted to vote or participate in the discussion.