

DRAFT WEMA Board Meeting Minutes DRAFT
August 10, 2011
Outagamie County Emergency Management
Appleton, WI

Board Members Present: Steve Haskell, Christina Muller, Rob Schmid, Keith Butler, Matthew Marmor, Nick Flugar, Joe Meagher and Keith Butler.

Members Present: Amy Nehls, Michelle Hartness and Corrine Nebbs

Others Present: David Duecker and Mary Fitzgerald

Meeting was called to order at 10:08 am by President Muller

Motion made by Mr. Butler, seconded by Mr. Flugar to approve the agenda as amended, moving items 6 & 7 up behind item 4. Motion passed.

Motion made by Mr. Flugar, seconded by Mr. Butler to accept the June 28, 2011 minutes with the additional names missing from the draft minutes. Motion passed.

Treasurer's Report and Financial Audit:

1. Presented budget sheet for discussion. Checking account as of end of June \$14,257.39 (corrected). \$1000.00 was withdrawn for website services. CD's balance is \$7,199.31 and \$10,188.18. Total balance = \$31,644.88.
2. Don't renew CD for \$7,199.31 and to discuss what to do with this money at the conference in October. Mr. Haskell will contact M& I bank and notify them that we do not wish to renew. Mr. Haskell will share what our other options are at our next meeting.
3. Final audit still needs to be completed.
4. Motion made by Mr. Flugar, seconded by Mr. Marmor to approve the treasure's report with changes submitted by Mr. Haskell. Motion passed.

Conference Planning:

What do we want to charge for the conference this year?

Motion made by Joe Meagher, seconded by Keith Butler to keep the cost the same as last year. Motion passed.

Motion made by Rob Schmid, seconded by Matthew Marmor to keep WEMA membership dues the same as last year. Motion passed.

Pre-conference training suggestions include PIO, WI Disaster Response and Recovery Workshop and EOC/ICS Interface.

Welcome reception is October 18 and as of today's date we still do not have a company secured to host. American Signal has hosted it for the past two years. Joe Meagher will look into this issue.

If someone steps forward for second reception great, then have it at end of WEMA conference. Our priority is first reception.

General session speaker is Paul Putnam, speaking on "Building Blocks of Facilitation Community and Facilitating/Developing Partnerships or Collaboration". FEMA speaker will talk about "What Are Whole Communities".

Will need board members help with this conference. Amy Nehls is able to assist Steve Haskell during the morning check-in.

By-law Changes:

Christina Muller presented the proposed by-law change regarding signing agreements. The Board discussed and agreed. The proposed by-law change to Article X is:

The WEMA Board of Directors shall not sign an agreement on behalf of members in lieu of local consent for funds intended for local and/or county jurisdictions. This permission must be sought at the local and county levels. WEMA members should provide input where applicable on strategies regarding grant funding.

Motion made by Joe Meagher, seconded by Rob Schmid to accept article X by-law change. Motion passed.

Online Training Portal Project:

Project is moving forward since they received enough agreements. August 26 will be the kick-off meeting. Email was sent to several WEMA members to be part of the project. Nick Flugar has been asked to represent the tribes will also be attending.

Elections:

Mr. Owen is not seeking re-election. Secretary position will be open.

Ms. Mueller stated she will not seek re-election unless no one else steps forward to fill the position. Those who are interested in nominating a county director who is a WEMA member for these positions should contact Cullen Peltier, Past President.

IAEM Conference:

Conference is in Las Vegas in November.

Ms. Mueller, Mr. Schmid and Mr. Owen plan to attend conference.

Presidents Report:

POW: Ms. Mueller stated that she may have to call an emergency meeting to review the POW.

Strategic Planning Date:

Christina Muller would like to see some possible changes to the board of directors in the future, such as adding a position just for conference planning and business/vendor liaison and in the future have an Executive Director. She would like the board to meet briefly the night before the conference to assemble the packets and also discuss future direction. This discussion would also prepare those WEMA members attending the IAEM conference in questions and information to ask other state associations.

WEMA Committees & Appointments Reports:

Update from OJA Funding Advisory Committee:

No formal update except the funds are dwindling and the role of the advisory committee may be changing in the future.

Update from the EM Positions Committee:

No Report

Website Committee & updating the site:

Payment to Trina Rabida

Board Members Comments:

Matthew Marmor was re-elected on August 2011 by the East Central Region. Keith Butler will not be seeking re-election for the West Central region, they will have a vote in September regarding a new representative.

WEMA Members Comments:

None

General Discussion:

None

Next Meeting Date:

WEMA Conference, 4:30 pm, October 19th

Motion made by Mr. Marmor second by Mr. Butler to adjourn the meeting. Meeting adjourned at 11:43 am.